Lakeland's Little Learners' Fee Schedule

Effective Sep. 1, 2026

Definitions - Full-time is defined as those contracted for 40 hours or more per week. Part-time is defined as those contracted for less than 40 hours. School-Age is considered a child entering 5-Year-Old Kindergarten or a higher grade, or children who come and go for school in another building. Infants and Toddlers are defined as children below the age of two. 4K children are those children who are 4 years old by September 1st. All other ages are self-explanatory. AM/PM Day is defined as 5 hours or less per day and scheduled between 6:30 a.m. and 12:30 p.m. or 12:30 p.m. and 5:30 p.m. Full-day is defined as more than 5 hours per day but no more than 8, after 8, the hourly amount applies by the quarter hour. Leave of absence is greater than 2 weeks but not more than 12 weeks.

Registration, Yearly Continuation & Holding Fees

Registration Fee	**Cost**
Main Center	$50.00 per child, decrease with add'l children
Preschool Only/School-Year Only	$40.00 per child, decrease with add'l children
4K Private Pay/School-Year Only	$40.00 per child, decrease with add'l children
4K Only with the EASD	$0.00
Wrap-Around Only site (Tibbets/Jackson/Williams Bay)	$40.00 per child, decrease with add'l children
Main Center if: you or your sibling(s) are registered at a Wrap-Around only site	$25.00 per child

Yearly Continuation Fee (due each January 1st)	**Cost**
Main Center	$50.00 per child, decrease with add'l children
Main Center if you or your sibling(s) are also registered at a Wrap-Around only site	$25.00 per child, decrease with add'l children

Holding Fee	**Cost**
School-age child leave of absence, during the school year	$25.00 + $5.00 per week
Non-School-age child leave of absence, 2 yrs and older	$25.00 + ½ tuition charge for the spot being held
A holding fee begins only after the use of any vouchers attributed to that given year have been used.	
A leave of absence must be arranged for at least two weeks in advance of the date it is to start.	

Schedule Changes – Schedule changes, for additional hours are honored as available and are charged as follows:

	Contracted 40 Hours or More per Week	Less Than 40 Hours
Schedule turned in by "Schedule Friday" before 10 AM	$0.00	$5.00
Schedule turned after "Schedule Friday" at 10 AM	$5.00	$5.00

Fees - Fees are to be paid on the Friday following "Schedule Friday" by 5:00 p.m.

		Infant/Toddler	Two's	3-5 Years	School-Age	Wrap-Around	4K (Private Pay)
AM/PM Rate	(0-5 Hours)	NA	$34.25	$32.50	$6.50/hour (1 hour minimum before/after school)	$6.50/hour (1.5 hour minimum before/ after school)	$30.00/day
Full-Day Rate	(5-8 Hours)	$62.00	$54.80	$52.00			
Hourly Rate	(>8 Hours)	$7.75	$6.85	$6.50			

** Morning 4K students needing care before or after class, are obligated to a 1 hr min for before or after class care. Afternoon 4K students needing care after class are obligated to a 1 hour minimum for after class care. Both of these are charged at the $6.50 hour rate.

"Pre-School Only" Rate (Not in 4K) $18.50 per day

You will be charged regardless of attendance. Our Preschool Year follows the **Elkhorn Area School** calendar. There will be **no** charge for scheduled days off according to this calendar. Preschool is held from 8:45 am until 11:30 am. You may contract for the days you wish based upon availability.

*Children that are contracted for full or half days, and are between the ages of 2-6, will receive pre-school between the hours of 8:45-11:30 AM if they are in attendance.

Lunch – There is a $3.65 fee for lunch per day. Lunches are served between 11:45 and 12:30 p.m. for children 2 and older and between 11:30 and 12 p.m. if your child is under 2 and eating our lunches. You will automatically be charged if your child is scheduled between those times unless you choose to send your child's lunches. All lunches including cold lunches from home must follow the USDA requirements. If a lunch does not contain one of the USDA requirements, we will provide it and your account will be charged $1.00 per item. Milk will be $.35 per day for those not supplying it. (Milk is provided with hot lunch.) Please do not send anything that needs to be warmed or cooled.

Summer Transportation Fee – There is a fee for transportation costs that support our summer school-age programming. This is a flat fee charged per child. The fee is determined anew each year based on projected actual costs.

Drop-In Fee - Whenever drop-in hours are approved, a $5.00 scheduling fee will be charged per request in addition to the time scheduled.

Discount – When two or more children in a family are contracted for full-time care (40+ hours each per week), a 10% Family Discount is applied to the least expensive of the full-time children **if your account balance is paid in full**.

Late Pick-Up & Early Drop-Off Fees - You will be assessed a $5.00 fee for every **1-15** minutes you have signed in early or out late. (Attendance is based on the time you leave or pick up your child with the teacher.) Late fees for hours **outside of operating hours** will be assessed at **$5.00 for every 1-5 minutes** for the first two late offences within the calendar year. If the parent is late a third time, the fee will double for the third and fourth offences. If the parent is late yet another time, the fee triples for the fifth and consecutive times. After 6 months of not being late, the policy would start over again, allowing the parent 2 more late pick-ups before being charged double again. Failure to sign in and/or out (FSI/FSO) will be assessed $5.00 per incident. If you have more than one child, **each** child must be picked up from their room by their scheduled time and may not be dropped off before their scheduled time.

Late Payment Fees - For all fees **not paid by 5 p.m. on the day that fees are due**, your account will be assessed a late payment fee of $30.00.

Returned Checks - Checks returned for insufficient funds will be charged $30.00 per presentation.

Field Trip Fees – Field trip fees will be charged when necessary for each field trip and parents will receive a separate permission or informational slip for those trips.

Forms - If your child is missing any of the required forms, you will be given one request. One week after that request, a $1.00 per day fee will be assessed for any missing forms. Some forms are state mandated and if not on file, this could delay or terminate enrollment immediately.

Vouchers - Vouchers will be given for the equivalent of **2 normally contracted weeks** per year prorated based on the number of months in that year you actually maintained those contracted hours. Vouchers will be given after you have been with the center for 3 months if your bill is current, and may only be used if your bill is current when you wish to use them. If a Voucher is requested to be used on or before "Schedule Friday" by 10:00 a.m., you will receive credit for the day(s) and lunch (es). When Vouchers are used for unanticipated absences, the Voucher must be requested by or before 10:30 a.m. on the first "Schedule Friday" following the date of the absence to receive credit for the day(s). Lunch will not be credited in this case. No Vouchers will be allowed outside these two time frames. **Vouchers may not be used toward fees for a two-week notice of termination.** Vouchers do not apply to 4K Private Pay or Pre-School only children. School-Agers are entitled to one week of credit during the school year, if attending all school year, and one week of credit during the summer, if attending the full summer. (One week is determined by your contracted days, i.e.: if you are scheduled Mon, Wed and Fri, you are entitled to three days off, etc.) Vouchers/credits are applied upon request.

Contracts – Contracts may be renegotiated as availability allows and your account will be charged $25.

Bedding and Diapering Fees – Your child will be given bedding if you fail to bring bedding and your account will be accessed a

$1.00 per day laundering fee. ***Please label everything!*** We will supply diapers for $1.00 per diaper when you are out and $1.00 per day for wipes. Please check your supplies often. Thank you.

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